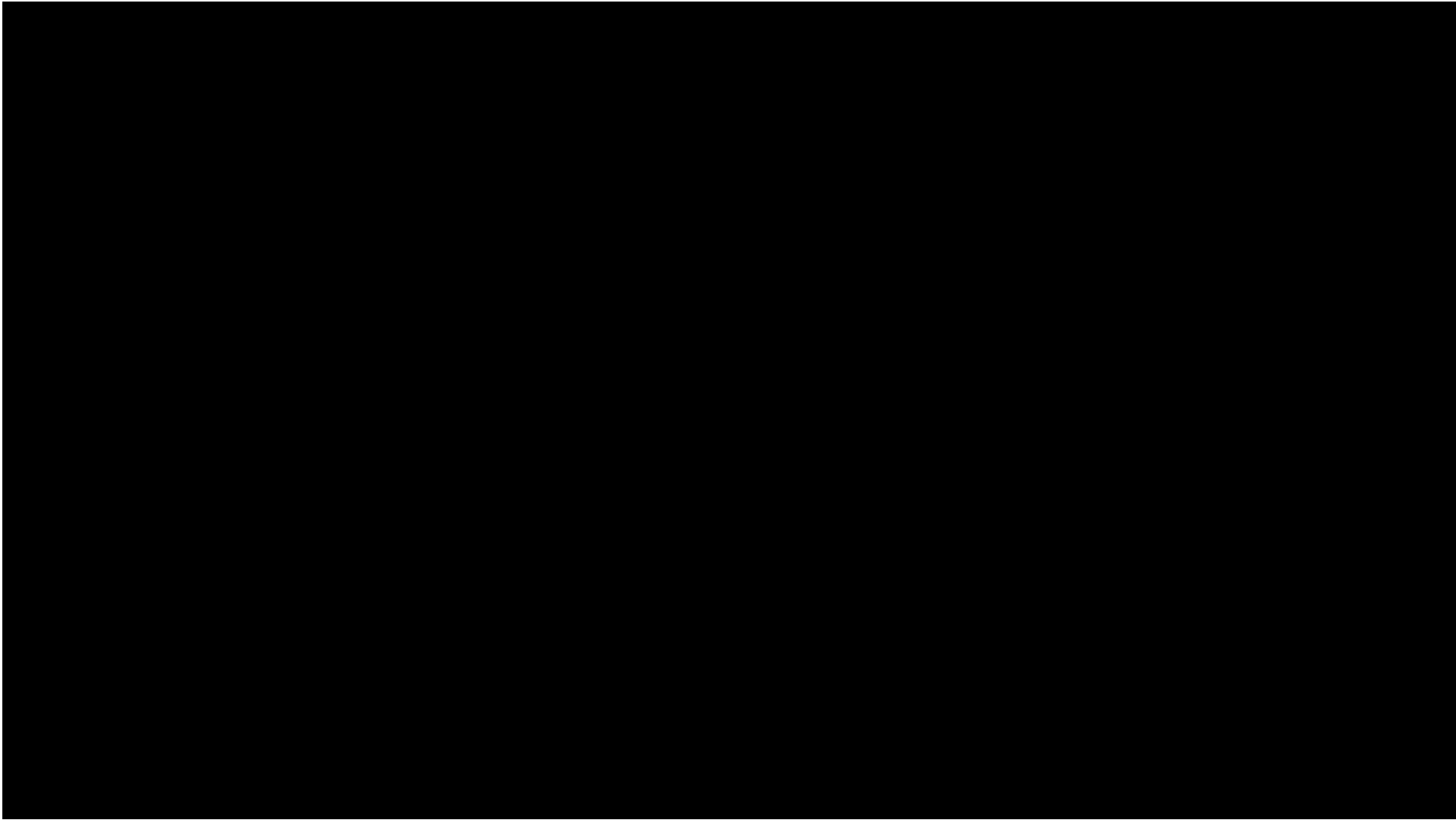


BARNARD

People building for People.













Is this you?

Barnard
Safety/Quality
Good Catch
Program Outline

The guidelines in this document are not meant to supersede or replace regulatory requirements, nor are they intended to be all inclusive of the applicable regulatory requirements. Instead, they are intended to be supportive and complimentary to such requirements.

Overview

Introduction/Program Overview

Company Vision

Definitions

- Incident
- Adverse Event
- Near Miss
- Safety Good Catch
- Quality Good Catch

How Employees Will Be Recognized

FAQ's

Appendix A – Safety/Quality Good Catch Reporting

Introduction/Good Catch Program Overview

- The Goal of this program is increase the level of Safety & Quality in the field. This is done by engaging all personnel on Barnard projects to proactively identify any Safety or Quality issues, stop any unsafe or non-quality work or activity, coach fellow team members, and document the conversations on this Good Catch Report. This program will allow every company employee, subcontractor, Inspector, and client representative to be recognized for their dedication and proactive efforts toward Safety and or Quality.

Our Vision

- The Barnard organization is committed to the elimination of worker injuries, quality issues, occupational illnesses, damage to equipment and property of all its operations; to the protection of the general public whenever it comes in contact with Barnard's work and to the prevention of pollution and environmental degradation. In order to achieve this vision Barnard implemented the good catch program. The good catch program allows employees to be recognized for their contribution thereby creating an employee-driven safety program, further strengthening the culture and quality of health and safety within the Barnard organization.

Definitions

It is important to differentiate between incidents, adverse events, near misses and quality issues.

INCIDENT

- An incident is an unplanned, undesired event that adversely affects completion of a task.

ADVERSE EVENT

- A negative or unfavorable reaction or result that was unintended, unexpected or unplanned.

NEAR MISS

- Near misses describe incidents where no property was damaged and no personal injury sustained, but where, given a slight shift in time or position, damage and/or injury easily could have occurred.

Definitions

SAFETY GOOD CATCH

- Recognition of an event or circumstance which had potential to cause an incident or substantial company or employee loss, but which did not occur, due to a corrective action and/or other timely intervention following the recognition.

QUALITY GOOD CATCH

- Recognition of an incorrect procedure, material or equipment which had potential to cause non-quality work, but which did not occur, due to a corrective action and/or other timely intervention following the recognition.

How will the employees be recognized?

- All participants will be recognized in a public format for the submission of a Safety/Quality Good Catch. This will be conducted during the weekly All Hands Safety Meeting. Each employee who submits a Good Catch will receive a Tier 1 award (e.g., hats, t-shirts) on a weekly basis. Employees shall only be eligible for one Tier 1 item award per week.

The “Catch of the Week”

All submissions will be reviewed by management staff on a weekly basis; the one submission that best meets the following criteria will be selected and recognized by management. At the following safety meeting, the employee will be presented a Tier 2 award (e.g., knife, money clip, or jacket, tools, flashlights).

- The submission must have identified an event that could have impacted either the health or safety of an individual or potentially caused damage to property/equipment or the prevention of potential non-quality act that would have resulted in a loss of \$500.00 or more.

The “Catch of the Month”

The selected “Catches of the Week” will be reviewed by project management as well as the senior management. At this time, the most substantial of the submissions will be selected and the recipient will be recognized and presented in a public format, a certificate as well as a Tier 3 award (e.g., iPad, TV, Yeti Cooler or Traeger Smoker etc.).

FAQ's

Q: Will my submission be used against me in any way?

A: No!

The company will take a strong stance on the protection of information given by an individual via a Good Catch submission. The program design is that of tracking and eliminating potential occurrences. Employees will not suffer reprisal for information given nor will the submission of information in a Good Catch be used as evidence against other individuals.

Our goal, with an employee hazard recognition program such as this, is not to obtain information for investigative purposes. To put it simply, the program is to reduce the overall number of incidents and injuries.

FAQ's

Q: I am a Foreman, can I get a Good Catch award?

A: Yes!

Foremen are subject to receive a “Good Catch” award. In an effort to have our front line leadership encouraging the recognition and submission of a Good Catch, the Foreman will receive a Tier 2 award for every 20 Good Catches submitted by the employees under their direction. After 50 Good Catches have been submitted by a single Foreman’s employees, he/she will then be qualified to receive a Tier 3 award.

Safety-Quality Good Catch Report

Foreman		Time	
Job Site 731-		Contractor Recognized	
Date		Employee Recognized	

Type of Report

Safety Good Catch
 Quality Good Catch
 Both

Safety-Quality Good Catch Program

1. The Goal of this program is increase the level of Safety & Quality in the field. This is done by engaging all personnel on PG&E projects to proactively identify any Safety or Quality issues, stop any unsafe or non-quality work or activity, coach fellow team members, and document the conversations on this Good Catch Report. This program will allow every company employee, subcontractor, Inspector, and PG&E Representative to be recognized for their dedication and proactive efforts toward Safety or Quality.

2. Share any Safety / Quality "Good Catches" each week at your team's Safety tailboards. By doing this, we will have every crew actively participating in a preventative leading indicator program.

3. Examples of what are considered to be Good Catches:

- | | |
|--|--|
| ★ Preventing an overhead line strike or dig in | ★ Preventing an incorrect weld procedure to be used |
| ★ Preventing an injury or incident | ★ Stopping a team member from using equipment out of calibration |
| ★ Improving the public safety on a job | ★ Preventing the backfill of a pipeline with an incorrect material |
| ★ Preventing vehicle incident by improving the flow of traffic, parking or vehicle use to for safe work site | ★ Stopping a co-worker from using an incorrect expired low Hy rod |

A. Describe Good Catch/ Non Quality Work-Activity	Severity of Catch
	<input type="checkbox"/> High
	<input type="checkbox"/> Medium
	<input type="checkbox"/> Low

B. Description of Root & Contributory Cause

C. Description of Action Taken and/or Coaching Provided	Y	N	Action Taken
	<input type="checkbox"/>	<input type="checkbox"/>	Stop Work
	<input type="checkbox"/>	<input type="checkbox"/>	Coach Employee
	<input type="checkbox"/>	<input type="checkbox"/>	Report Incident

Questions...



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